

BUCKS-MONT CHAPTER  
OF THE  
PENNSYLVANIA ASSOCIATION OF SCHOOL RETIREES  
BY-LAWS

ARTICLE I - NAME

The name of this organization shall be the Bucks-Mont Chapter of the Pennsylvania Association of School Retirees, hereafter referred to as the "Chapter."

ARTICLE II - AFFILIATION

The Bucks-Mont Chapter is a non-profit, unincorporated association affiliated by charter with the Pennsylvania Association of School Retirees (PASR).

ARTICLE III - PURPOSE

The objectives of the Chapter shall be:

1. To develop a cooperative and unified program of social and educational activities among and for retired school employees.
2. To provide opportunities for the presentation and exchange of opinions on subjects of interest to retired school employees.
3. To provide programs assisting retired school employees with their welfare and personal needs.
4. To inform its members and to cooperate with other organizations in support of legislative programs for the improvement of public education and the economic status of retired school employees.
5. To support the Pennsylvania Association of School Retirees and the National Teachers Association Division of AARP in matters pertaining to the interest, welfare and education of retired school employees and the advancement of education in the Commonwealth of Pennsylvania.

ARTICLE IV - MEMBERSHIP

Membership in the Chapter shall be:

1. Active - Any person retired under the Pennsylvania Public School Employees Retirement System, retired from a Pennsylvania State-related educational institution, or retired under a Public School Retirement System from another state may become an active member by paying the stipulated dues, or;
2. Associate - Any person who is interested in the work of the chapter, who is an active school employee age 50 or more or who is a spouse of an active member may become an associate

member by paying the stipulated dues. Associate members shall have the right to vote or hold office in the Chapter.

#### ARTICLE V - MEMBERSHIP DUES

Annual membership dues shall be established by the Executive Committee following discussions of the proposed amounts at a general meeting of the Chapter's membership.

#### ARTICLE VI - THE EXECUTIVE BOARD OFFICERS AND DUTIES

- SECTION A The officers of the Chapter shall be President, President -Elect, Treasurer, Secretary, and Immediate Past President.
- SECTION B The President shall preside at all meetings of the Association and the Executive Committee, appoint a chairperson of each committee, except the Nominating Committee, call meetings of the Association and of the Executive Committee as the business of the Association requires, and serve as an ex-officio member of each committee except the Nominating Committee.
- SECTION C The President-Elect shall serve as presiding officer in the absence of the President and in the event of the resignation or death of the President succeed to the office of President and serve until the next regular election, serve as ex-officio member of all committees except the Nominating Committee and perform such other duties as the president or the Executive Committee shall assign.
- SECTION D The immediate Past President shall serve as the Chair of the Nominating Committee.
- SECTION E The Secretary shall be responsible for keeping a record of the proceedings of the Chapter at the General and Executive Committee meetings and provide for the preservation of the Chapter records. The Secretary may appoint an assistant Secretary to share the duties of the office.
- SECTION F The Treasurer shall receive all dues and contributions, render an accounting of all monies at the regular meetings of the Chapter and at such other times as the President or the Executive Committee direct, and pay all bills of the Chapter. The Treasurer shall be bonded in an amount and manner approved by the Executive Committee. The Treasurer may appoint an Assistant Treasurer to share the duties of the office.
- SECTION G In the event of a vacancy in any office, the President shall appoint a replacement with the consent of the Executive Committee to serve until the next regular meeting, when a replacement shall be elected.

## ARTICLE VII - ELECTION OF OFFICERS

- SECTION A The President, President-Elect, Treasurer, and Secretary shall be elected to a two-year term at the regular fall meeting in odd-numbered years.
- SECTION B The Nominating Committee shall present a slate of candidates at the August Executive Committee meeting in the year elections are held. Additional nominations for all offices may be made from the floor with the nominee's approval.
- SECTION C The terms of office shall begin January 1 and end December 31 of the following year. Officers shall continue until their successors have been selected. There are no term limits for officers.

## ARTICLE VIII – GENERAL MEETINGS

There shall be a minimum of two (2) regular general meetings of the Chapter per year held in the spring and fall, open to all members of the Chapter and their guests. Additional general meetings or special meetings may be called by the president at the request of the Executive Committee or upon receipt of a written request signed by at least ten (10) active members of the Chapter. A quorum shall consist of 30 members present at a general membership meeting.

## ARTICLE IX - EXECUTIVE COMMITTEE

- SECTION A An Executive Committee chaired by the President and consisting of the officers of the Chapter and the chair of standing committees shall serve as the governing body of the Chapter. The Treasurer shall construct and the Executive Committee shall approve an annual operating budget for the chapter by July 1 each year.
- SECTION B Officers and members of the Bucks-Mont Chapter of the Pennsylvania Association of School Retirees' Executive Committee shall not be personally liable for monetary damages as such for any action taken or any failure to act unless:
1. The officer or member has breached or failed to perform the duties of office as required under Section 8363 of the Pennsylvania Directors Liability Act relating to standards of care and justifiable reliance by a director.
  2. The breach or failure to perform constitutes self-dealing, willful misconduct, or recklessness.
- SECTION C The President shall call at least two meetings per year of the Executive Committee. Five (5) members of the Executive Committee may by written request, require the President to call a special meeting.
- SECTION D Two-thirds of the members of the Executive Committee present shall constitute a quorum, and each member of the Executive Committee shall have one (1) vote.

SECTION E Meetings of the Executive Committee shall be in accordance with Roberts Rules of Order-Revised.

#### ARTICLE X - STANDING COMMITTEES

SECTION A The standing committees of the Chapter shall include Community Service, Educational Support, Member Benefits and Services, L/PEC, Membership/Retirement, Public Relations, RECREO, and Social Services Memorial Honor Fund.

SECTION B All committee chairs shall serve terms consistent with that of the President and may be reappointed to serve additional terms.

SECTION C All committees shall consist of a chair and additional members as needed.

SECTION D The Community Service Committee shall identify and promote activities for volunteer service by the Chapter.

SECTION E The Educational Support Committee shall administer the Laretta Woodson, Educational Grants, and High School Scholarship programs.

SECTION F The Member Benefits and Services Committee shall promote and explain the services and benefits provided by the state organization.

SECTION G The L/PEC (Legislative/Political Education Committee) shall inform members of state and national legislative issues and organize members of the chapter in support of PASR's legislative program. L/PEC shall solicit individual chapter members to contribute funds to the State L/PEC.

SECTION H The Membership/Retirement Committee shall identify and encourage retired school employees, their spouses and other interested individuals to enroll as active or associate members of both the Chapter and the Pennsylvania Association of School Retirees.

SECTION I The Public Relations Committee shall communicate the activities of the Chapter to its members and the general public by establishing contact with and providing information to the local news media. It shall establish regular contact with members via publication of a newsletter or other forms of social media.

SECTION J The RECREO Committee shall encourage support for and participation in PASR RECREO programs and activities as well as provide local chapter recreation and entertainment activities.

SECTION K The Social Service Memorial Honor Fund Committee shall make a contribution to the PASR Memorial Honor Fund in honor of members of the Chapter and shall establish programs providing assistance to members who, due to illness or old age, are confined to their homes, hospitals, or nursing homes or who have other needs. The Committee honors recently deceased chapter members at the General Meetings and compiles a list for the State PASR.

## ARTICLE XI - FISCAL YEAR

The fiscal year and the membership year of the Chapter shall be from July 1 to June 30 of the next calendar year. Books shall be audited at the end of each fiscal year by an auditing committee appointed by the President.

## ARTICLE XII - FUNDS

- SECTION A The Executive Committee is authorized and empowered to establish and maintain:  
(1) A General Fund for the deposit of dues and other contributions and the payment of authorized Expenditures, (2) a Life Membership Reserve Fund for the deposit and investment of life membership dues, (3) the Anna Cozens Memorial Fund, and (4) the Scholarship Funds.
- SECTION B In the event of the Chapter's disbanding, after the Chapter has made an effort to fulfill Chapter obligations and commitments to the scholarships, all funds remaining in the Chapter accounts shall be delegated to the Pennsylvania Association of School Retirees.

## ARTICLE XIII - AMENDMENTS

- SECTION A Amendments to the By-Laws may be proposed by the Executive Committee or submitted in writing and signed by any ten (10) members of the chapter.
- SECTION B The proposed amendments shall be read and presented in writing and reviewed by the Executive Committee before being presented at a general meeting of the Chapter.
- SECTION C The proposed amendments shall be published in the Chapter newsletter prior to being presented at a General Meeting of the Chapter. Adoption of the proposed changes will occur at the next General Meeting.
- SECTION D Adoption of proposed amendments shall require two-thirds (2/3) vote of the members present at the general meeting.
- SECTION E By-Laws and amendments shall become effective upon adoption at a General Meeting of the Chapter.

## ARTICLE XIV - PARLIAMENTARY AUTHORITY

The Parliamentary Authority for these By-Laws and for conducting the affairs of the Chapter shall be Roberts Rules of Order—Revised.

Adopted on October 12, 2023

